



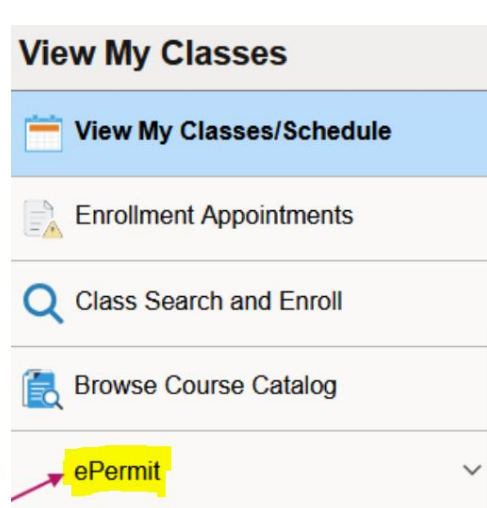
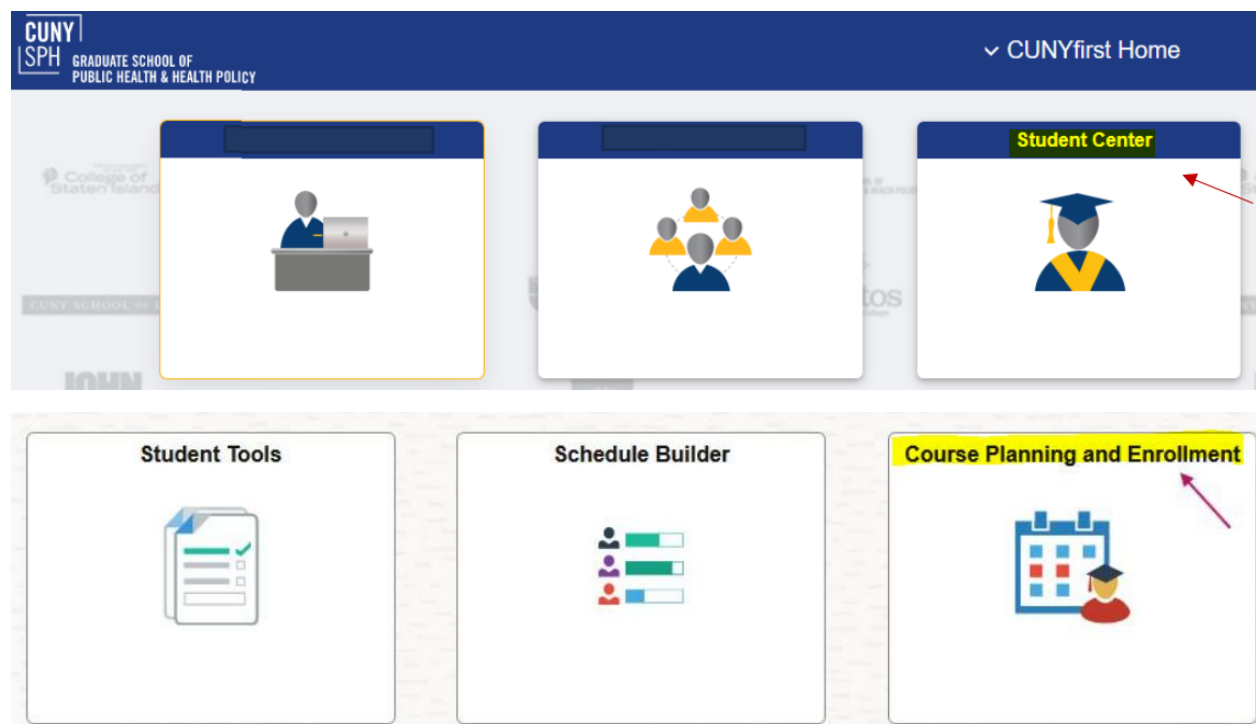
# Submitting ePermit Requests

## A Step-by-Step Guide

Students in the 4+1 Accelerated Graduate Degree Program submit ePermit requests to take CUNY SPH coursework while completing their undergraduate studies. We recommend students confirm with both [Advising@sph.cuny.edu](mailto:Advising@sph.cuny.edu) and their undergraduate advisor the appropriate coursework for each term.

### To submit ePermit requests:

Log on to [CUNYfirst](https://cunyfirst.cuny.edu) → Select Student Center → Select Course Planning & Enrollment → Select ePermit – Enter requested data



### A few reminders:

- Submit each ePermit request separately.
- CUNY SPH is classified as the “host institution.” Your undergraduate college is the “home institution.”
- Add “CUNY SPH 4+1 Student” to the notes section of each request.
- CUNY SPH courses are typically applied toward the “General Elective” requirements. Students should confirm with their undergraduate advisor.
- CUNY ePermit policies are available [here](#) and deadlines are posted in the [Academic Calendar](#).