**Governance Council Meeting**

Wednesday October 19th, 2022 1:00-3:00pm; Room 708, Auditorium

Interim Chair: Brian Pavilonis

**AGENDA**

1. **Call to Order**

1:00-1:15 Brian Pavilonis (Interim Governance Council Chair), Approval of the September, 2022 minutes

*Vote on Governance Plan Amendment regarding School-Wide APT members ability to serve on the School-Wide APT while on sabbatical (Appendix 1)*

1. **Dean’s Report**

1:15-1:25 Ayman El-Mohandes (CUNY SPH Dean)

1. **Committee Matters**

1:25-1:30 Ghada Soliman (Admissions Committee Chair)

1:30-1:45 Mary Schooling (Curriculum Committee)

* *Vote on conversion of System Dynamics Modeling for Public Health Research and Action (HPAM 695) to a permanent course (Appendix 2)*
* *Vote on conversion of**System Dynamics Modeling for Public Health Research and Action (HPAM 895****)****to a permanent course (Appendix 3)*
* *Vote to approve offering the existing public health certificate in an in-person/hybrid mode (Appendix 4)*

1:45-1:50 Sheng Li (Assessment Committee Chair)

1. **Associate Deans’ Reports**

1:50-2:00 Susan Klitzman (Senior Associate Dean for Administration)

2:00-2:15 Michele Kiely (Associate Dean for Research)

2:15-2:20 Lynn Roberts (Associate Dean of Student Affairs & Alumni Relations)

1. **Other Business**

2:20-2:25 Student Report

2:25-2:40 Mary Schooling, Discussion on Faculty Integrity Policy

2:40-2:55 Ilias Kavouras, Report on COACHE Survey

2:55-2:57 Diana Romero, Announcement regarding Ombuds Office

1. **Adjourn Meeting**

2:57 Brian Pavilonis (Interim Governance Council Chair)

**Remaining Governance Council Steering Call Dates 2022-2023 Academic Year**

* 11/1/22
* 2/7/23
* 3/14/23
* 4/11/23

**Remaining Governance Council Meetings Dates 2022-2023 Academic Year**

* 11/16/22
* 2/22/23
* 3/29/23
* 5/3/23

**Appendix 1.**

**Proposed Revisions to the SPH Governance Plan (Article II.C.3 and Article IV.A.2.)**

Article II, Section C.3 – Departments and Other Academic Units.

**Current**

C.3. Each department shall have a Committee on Appointments, Promotion and Tenure, comprised of five members: the department Chairperson, who must be tenured; and four members elected by the departmental faculty, one of whom may be untenured. If a department lacks five eligible members at the time elections are to be held, the departmental faculty by majority vote may select a corresponding number of members from other SPH departments’ Committee on Appointments, Promotion and Tenure to constitute a five-member Committee on Appointments, Promotion and Tenure for the department, after consultation with the Dean, provided, however, that such selectees may not at the same time serve as members of the School-Wide Committee on Appointments, Promotion and Tenure. If a Committee member is on an approved leave, the department will elect an Interim member who will serve for the period of the leave. Vacancies in unexpired terms shall be filled by the same process, for the remainder of the term. Committee members will be expected to serve for the full term of their position. The Committee shall review faculty qualifications for initial appointment and faculty performance in connection with reappointment, including reappointment with tenure, and promotion and make recommendations to the School-Wide Committee on Appointments, Promotion and Tenure.

**Proposed**

C.3. Each department shall have a Committee on Appointments, Promotion and Tenure, comprised of five members: the department Chairperson, who must be tenured; and four members elected by the departmental faculty, one of whom may be untenured. If a department lacks five eligible members at the time elections are to be held, the departmental faculty by majority vote may select a corresponding number of members from other SPH departments’ Committee on Appointments, Promotion and Tenure to constitute a five-member Committee on Appointments, Promotion and Tenure for the department, after consultation with the Dean, provided, however, that such selectees may not at the same time serve as members of the School-Wide Committee on Appointments, Promotion and Tenure. A Committee member who is approved to take a leave may, at their discretion, continue to serve on the Committee during the period of the leave; however, should they opt not to serve on the Committee during the period of the leave they shall notify the department Chairperson and, in the case of the Chairperson, the other four members of the Committee, no later than the 10th week of the semester prior to the semester in which the leave will occur, and, the department will elect an Interim member who will serve for the period of the leave. Vacancies in unexpired terms shall be filled by the same process, for the remainder of the term. Committee members will be expected to serve for the full term of their position. The Committee shall review faculty qualifications for initial appointment and faculty performance in connection with reappointment, including reappointment with tenure, and promotion and make recommendations to the School-Wide Committee on Appointments, Promotion and Tenure.

Article IV, Section A.2 - School-wide Committee on Faculty Appointments, Promotion and Tenure

**Current**

Elected members shall serve three-year terms, with the exception of the class elected upon approval and implementation of this revised Governance Plan. Members on approved leave shall be replaced for the period of their leaves by Interim members in accordance with the process for their positions. Vacancies for unexpired terms will be filled by the same election process, for the unexpired term. The Committee shall designate a member responsible for taking and keeping the minutes of all Committee meetings.

**Proposed**

Elected members shall serve three-year terms, with the exception of the class elected upon approval and implementation of this revised Governance Plan. A committee Member who is approved to take a leave may, at their discretion, continue to serve on the Committee during the period of the leave; however, should they opt not to serve on the Committee during the period of the leave they shall notify the other members of the Committee, no later than the 10th week of the semester prior to the semester in which the leave will occur, and shall be replaced for the period of their leave by an Interim member in accordance with the process for their position. Vacancies for unexpired terms will be filled by the same election process, for the unexpired term. The Committee shall designate a member responsible for taking and keeping the minutes of all Committee meetings.

*These revisions are proposed by: Ayman El-Mohandes*

**Vote:**

“Resolved, that the **Proposed Revisions to the SPH Governance Plan (Article II.C.3 and Article IV.A.2.)** are hereby approved.”

Yes

No

Abstain

Not a voting member

**Appendix 2.**

**Vote:**

Resolved, that the conversion of ***System Dynamics Modeling for Public Health Research and Action (HPAM 695) to a permanent course*,** from temporary status to permanent status, is hereby approved.

Yes

No

Abstain

Not a voting member

**Appendix 3.**

**Vote:**

Resolved, that the conversion of ***System Dynamics Modeling for Public Health Research and Action (HPAM 895) to a permanent course*,** from temporary status to permanent status, is hereby approved.

Yes

No

Abstain

Not a voting member

**Appendix 4.**

**Vote:**

Resolved, that **offering the existing public health certificate in an in-person/hybrid mode** is hereby approved.

Yes

No

Abstain

Not a voting member

Rationale: The current public health certificate is registered with NY State Education Department in a distance education mode. There has been limited prospective student interest in an in-person/hybrid mode. Offering this mode would have no impact on faculty resources or scheduling, since core courses are already offered in the in-person format every semester.