**SPH – COMMITTEE FOR EQUITY AND INCLUSION 2022-2023**

**Members:**

Co-chairs: Himani Sharma; Sasha Fleary

Student members: Adriana Padilla; Ariani Alemzadeh (stepped down-Spring 2023)

Faculty members: Andrew Maroko; Levi Waldron; Marie Sillice;

Victoria Ngo Staff members: Daneen Anderson-Mercer; Paulo Lellis; Toya Cox Michelle Finn (stepped down Spring 2023)

**Minutes**

**March 27, 2023**

**Excused:**

Adriana Padilla; Levi Waldron; Marie Sillice; Michelle Finn; Paulo Lellis; Victoria Ngo

**Updates from Co-chairs:**

Campus Climate Survey:

The vendor for the Campus Climate Survey has been selected and the SPH Business and CUNY Procurement Offices are finalizing the contract. The CEI may contact the vendor and begin the process.

The vendor is The T10 Group. Consultant: Maya Beasley.

Attached are the relevant documents for this project:

• \_Chancellor’s Campus Climate Grant proposal

• \_Clarifications provided to the Chancellor’s Office

• \_SOW submitted by the vendor.

Members are requested to familiarize themselves with the proposal and SOW for any questions from the campus community.

Staff Awards:

The Office of Human Resources has distributed the Staff Awards Nomination Forms, which includes 1 Staff Leadership Award and 3 Staff Awards.

The CEI has provided significant input into the process for the Staff Awards. Daneen will serve as the CEI representative on the Staff Awards Review Committee. Marie has volunteered to assist nominators or self-nominees with the language and content for the Forms.

**Subcommittees’ report out from meeting/discussion from March 13, 2023**

There were no reports.

**Other items:**

Membership:

Michelle Finn stepped down notifying the co-chairs that due to shortage of staff, she is facing increased responsibility and workload in the IT Office.

It is also noted that student member, Ariani Alemzadeh stepped down at the beginning of the spring 2023.

Since the Bylaws do not include this information, Sahana will reach out to Pat for guidance on how to replace members who step down during their term of service.

Day and Time of the meeting:

Present members agreed to poll all members for any change in the day and time of the meeting beginning fall 2023.

**Upcoming meetings:**

4/10: CEI subcommittees

4/24: CEI

*4/11: GC Steering Committee (co-chair attendance)*

*4/26: CEI Annual report presentation at GC / possible pre-Campus Climate Survey*

*presentation by vendor*

5/8: CEI subcommittees

5/22: CEI