**SPH – COMMITTEE FOR EQUITY AND INCLUSION 2022-2023**

**Members:**

Co-chairs: Himani Sharma; Sasha Fleary

Student members: Adriana Padilla; Ariani Alemzadeh (stepped down-Spring 2023)

Faculty members: Andrew Maroko; Levi Waldron; Marie Sillice; Victoria Ngo

Staff members: Daneen Anderson-Mercer; Paulo Lellis; Toya Cox Michelle Finn (stepped down Spring 2023)

**February 27, 2023**

**Minutes**

**Levi, Victoria, Michelle and Paulo were excused.**

**Campus Climate Survey Proposals:**

• \_The CEI received 22 proposals from vendors to conduct the Campus Climate Survey.

• \_The Business Office did a preliminary evaluation based on the Scope of Work and criteria provided by the CEI and scored them for further review by Himani, Sasha and Sahana.

• \_The CEI met with the Theresa Matis and Sapphire Howard with further questions, and clarification was requested for a particular vendor.

**Staff Awards:**

• \_Sasha met with Arthur and Daneen to discuss the Staff Awards on February 1st.

• \_Daneen has been selected to be the CEI representative on the Staff Awards Committee.

• \_Marie has volunteered to provide assistance to nominators/self-nominees who may need help in completing the nomination form

• \_Sasha provided samples of staff award nomination forms to HR.

• \_HR will prepare the nomination forms and publish on the SPH website.

**Subcommittees’ report out from meetings/discussions held on February 6, 2023**

Paulo submitted a draft one page guide on Communication. (attached)

**Grand Rounds:**

Paulo is working on rescheduling the CEI sponsored speaker for either the Spring or Fall 2023.