

Late Submission Waiver Request

Proposal Title: _____

PI Name: _____

Sponsor Application Deadline: _____

This is to acknowledge that my proposal was submitted (check one) ___ complete ___incomplete after the 5-business day internal deadline of _____.

INITIAL THE FOLLOWING:

_____ Proposals submitted by the internal deadline will take priority in review and submission for the external deadline listed above.

_____ Components of my proposal not complete or in compliance with the sponsor's guidelines may lead to my proposal failing the submission process or being returned without review by the sponsor.

_____ Components of my proposal not in compliance with CUNY, RF or SPH policies may lead to a declination of my award.

_____ Components of my proposal not in compliance with CUNY, RF or SPH requirements may lead to delays in the award and account set up of my project, and/or require changes to the proposed project prior to acceptance.

CERTIFICATION:

I accept full responsibility for any issues in this application caused by my final document(s) being turned in late, including any resultant reduction in the competitiveness of my application. I recognize that if my late submission results in an abridged institutional review, *the potential acceptance of any potential award may be at risk.*

Principal Investigator/Project Director Signature

Date