SPH HRPP Office Human Subjects Research Assessment Form

Default Question Block

Complete this form to assist the SPH HRPP Office in determining whether or not your project constitutes Human Subjects Research (HSR) and requires further HRPP/IRB review. A HRPP Coordinator will review your entry and notify you with a decision and next steps.

Masters and doctoral Fieldwork students are required to complete this form before beginning their projects.

Last Name

First Name

CUNY EMPL ID

SPH E-mail Address

Completing this form as a

- Faculty member
- Masters student
Students - Indicate the reason you are submitting an entry

- Masters fieldwork
- Doctoral fieldwork
- Masters capstone
- Doctoral dissertation
- Class project (non-practicum)
- Independent research
- Other

Students - Indicate your degree program

- MPH
- MS
- DPH
- PhD
- Public Health Advanced Certificate
- Population Health Informatics Certificate
- Certificate in Social Marketing for Health
- Nutrition and Dietetic Internship

Students - Indicate your department and/or concentration

- CHASS
- EOGHS
- EPI/BIOS
- HPAM
- PH NUTR

Students - List your faculty advisor or dissertation chair (if applicable)
Please only provide the first and last names of the faculty member (no honorifics or credentials)


Project Title

Provide a brief description of the proposed project, its purpose, and whether or how it qualifies as research.

Research is defined as a systematic investigation, including research development, testing and evaluation, designed to develop or contribute to generalizable knowledge.

Describe any interaction or intervention with human subjects.

--Interaction includes communication or interpersonal contact between investigator and subject.
--Intervention includes both physical procedures by which information or biospecimens are gathered (for example, venipuncture) and manipulations of the subject or the subject's environment that are performed for research purposes.
--Human subject is defined as a living individual about whom an investigator (whether professional or student) conducting research:
(1) obtains information or biospecimens through intervention or interaction with the individual, and uses, studies, or analyzes the information or biospecimens; or
(2) obtains, uses, studies, analyzes, or generates identifiable private information or identifiable biospecimens.
Describe any identifiable private information or biospecimens that you will obtain for research purposes.

--Private information includes information about behavior that occurs in a context in which an individual can reasonably expect that no observation or recording is taking place, and information which has been provided for specific purposes by an individual and which the individual can reasonably expect will not be made public (for example, a medical record).

--Identifiable private information includes private information for which the identity of the subject is or may readily be ascertained by the investigator or associated with the information.

--An identifiable biospecimen includes a biospecimen for which the identity of the subject is or may readily be ascertained by the investigator associated with the biospecimen.

Briefly describe your role as an investigator in this project.
Will you be working on a project taking place at CUNY?
- Yes
- No

Will you be working on a project for which there is an active CUNY IRB protocol?
- Yes
- No

Please provide the CUNY IRB protocol number.

Please identify the external (non-CUNY) organization where the project will take place.

Will this research be reviewed by an external (non-CUNY) IRB?
- Yes
- No

Upload the external IRB approval documentation (if applicable).
Will you be added to the external organization's IRB application as research personnel?

- Yes
- No

If you will be working on an external project where you will be collecting, accessing, or using data, what do you plan to do with the data?

- I will ONLY collect, access, or otherwise use data for the purposes of the current project
- I will collect, access, or otherwise use data for the current project AND for a purpose beyond the project scope (e.g., separate independent research project; capstone; dissertation, etc.)
- I will collect, access, or otherwise use data from this project for a purpose beyond the project scope (e.g., independent research project; capstone; dissertation, etc.)