



# Student Technology Fee Plan 2020 - 2021

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# Student Technology Fee Advisory Committee

## Committee Chair

**Mohit Arora**

*Director of Technology*

*Office of Information and Instructional Technology*

## Administrative Representatives

**Lea Dias**

*International Student Officer*

**Theresa Matis**

*Executive Director of Business Services and Finance*

*Office of Business Services and Finance*

**Matthew Paczkowski**

*Academic Student Support Program Specialist*

*Office of Academic and Student Affairs*

## Faculty Representatives

**Meredith Manze**

*Assistant Professor*

*Department of Community Health and Social Sciences*

**Levi Waldron**

*Associate Professor*

*Department of Epidemiology and Biostatistics*

## Student Representatives

**Zoe Schacht-Levine**

*MPH – Health Policy and Management*

**Navkaran Singh**

*MPH – Health Policy and Management*

**Momodou Tekanyi**

*MPH - Health Policy and Management*

## Budget Summary

Project Number	Project Name	New (N) or Continuing (C)	Total Tech Fee Funds	P Cost <sup>1</sup>	OTPS Cost <sup>2</sup>	Expenditure Category <sup>3</sup>
<b>Personnel</b>						
1	Helpdesk Staffing	C	\$ 114,000	\$ 114,000	\$ -	G
<b>Technology</b>						
2	Laptop Computers	N	\$ 25,000	\$ -	\$ 25,000	C
3	Student Software - DIGIcation	C	\$ 3,750	\$ -	\$ 3,750	I
<b>CUNY Enterprise</b>						
4	Strategic Tech Initiatives Fund	C	\$ 17,000	\$ -	\$ 17,000	K
<b>TOTAL</b>			<b>\$ 159,750</b>	<b>\$ 114,000</b>	<b>\$ 45,750</b>	

1. P Cost – Personnel Services cost
2. OTPS Cost – Other-than-Personnel-Services cost
3. Expenditure Categories –
  - A. Implementing or upgrading of instructional computer labs
  - B. Acquiring or upgrading accessible technology
  - C. Implementing or upgrading student-serving computer labs
  - D. Improving and implementing student services
  - E. Faculty development of new or improved courseware
  - F. Electronic information resources in the library
  - G. Personnel for installation and maintenance of computer services
  - H. Upgrading instructional spaces to support technology-assisted learning
  - I. Acquiring technology tools to support college-sponsored student activities
  - J. Expand student access to current and emerging technology
  - K. Purchase of Enterprise Solutions

## Budget Details

### 1. Helpdesk Staffing

Cost: \$ 114,000 annually

Expenditure Category: Personnel for installation and maintenance of computer services

**Description:**

Continued support for two full-time technicians, or multiple part-time technicians totaling two full-time equivalent, for the helpdesk to provide support to faculty, students and classrooms during evening class hours.

Currently, this funding is being used to support one full-time IT Assistant, and one full-time IT Support Assistant positions.

It has become more and more imperative to provide comprehensive technical support services to our students and faculty. This includes providing just-in-time support for classroom activities, and a highly responsive ticket-based online support network, and live online support. The IT helpdesk employs four full-time employees overall. The salaries + fringe benefits of two of these employees is supported by the Student Technology Fee.

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### 2. Laptop Computers

Cost: \$ 25,000

Expenditure Category: Implementing or upgrading student-serving computer labs

**Description:**

Procurement of laptop computers and peripherals (headsets, mice, keyboards, hotspots, etc) for student academic use.

This funding will be used to procure 20 additional laptop computers increasing our inventory by approximately 30%. Higher-end configurations (Core-i7 processors, 16GB RAM, SSD storage) will be procured to meet the rigorous technical requirements of data-intensive coursework and research activities. The funding will also be used to procure peripherals required by students for remote learning on an as-needed basis – e.g. headsets, wireless hotspots, etc.

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### 3. Student Software - DIGIcation

Cost: \$ 3,750

Expenditure Category: Acquiring technology tools to support college-sponsored student activities

Description:

Renewal of SPH license for DIGIcation – an e-portfolio service available to all students, alumni, and faculty of the school. The software service allows students and faculty to create electronic portfolios of their academic and research activities that are published online and allow creators to showcase their academic careers to collaborators, employers, and the public health community at large.

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### 4. Strategic Technology Initiatives Fund

Cost: \$ 17,000

Expenditure Category: Purchase of enterprise solutions

Description:

These funds are set aside for the CUNY Strategic Technology Initiatives Fund managed by CUNY CIS that is used for enterprise-level purchases of student-related technology. SPH contributes 10% of its annual Tech Fee collections to the STI fund.