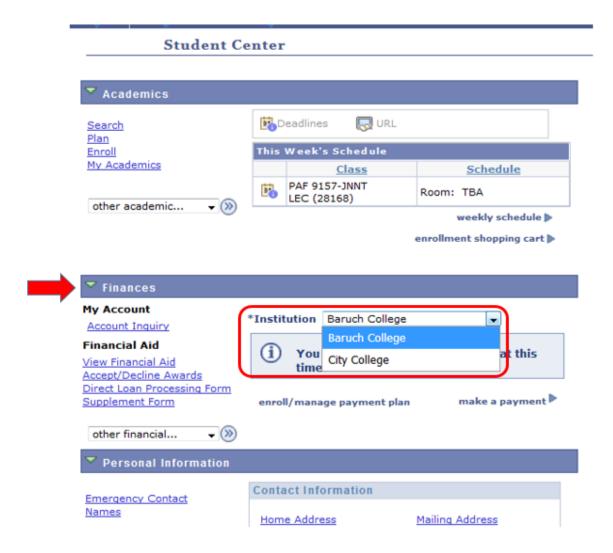
How to download your Student eBill from CUNYfirst

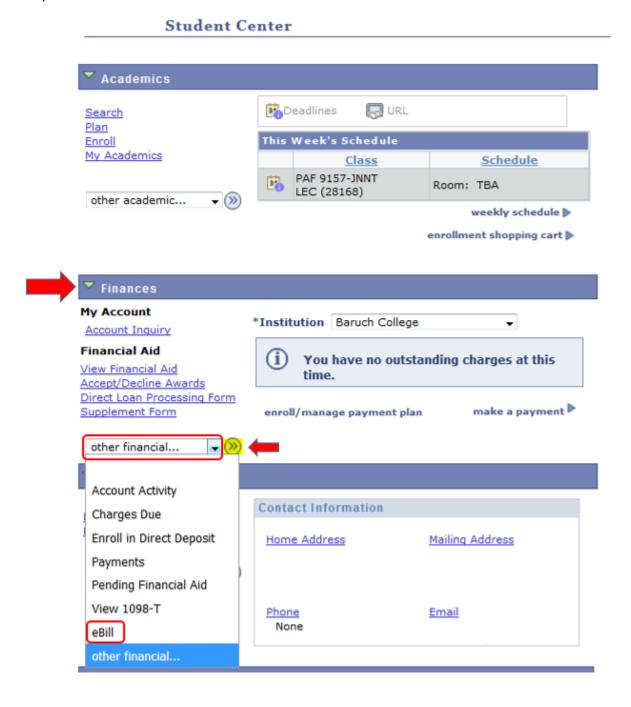
- Step 1: Log into CUNYfirst.
- **Step 2:** Select *Student Center* from the left-hand menu.



Step 3: Scroll down to the **Finances** section on the page. Then select the Institution (i.e. school) for which you are seeking an eBill.



Step 4: Still under **Finances**, click on the <u>drop down menu</u> and select "eBill". Then click on the arrow next to the drop-down menu.



Step 5: You might see two eBills. That is, one eBill per term for the two most recent terms in which you were enrolled. (Note: If you have only enrolled in one term at the school you selected in Step #2, you will only see one eBill.)

Select Term for eBill

Select a term									
Institution	Institution	Term	Term	Term Begin	Term End	eBill			
BAR01	Baruch College	1189	2018 Fall Term	08/27/2018	12/21/2018	eBill			
BAR01	Baruch College	1192	2019 Spring Term	01/25/2019	05/22/2019	eBill			

RETURN

Step 6: click on the "eBill" button on the right to view a specific eBill. The eBill will open in a new window for you to view, print, or download.

It is important to disable pop-up blockers, as a new window will open with your eBill as a PDF file

Select Term for eBill

Select a term									
Institution	Institution	Term	Term	Term Begin	Term End	eBill			
BAR01	Baruch College	1189	2018 Fall Term	08/27/2018	12/21/2018	eBill			
BAR01	Baruch College	1192	2019 Spring Term	01/25/2019	05/22/2019	eBill			



Click on "Return" to go back to your Student Center. (Do not use your internet browser's back button)