

# CUNY SCHOOL OF PUBLIC HEALTH

A Graduate School of Public Health & Health Policy

## APPLICATION TO ATTEND ANOTHER COLLEGE ON PERMIT

SPRING \_\_\_\_\_  SUMMER \_\_\_\_\_  FALL \_\_\_\_\_  WINTER \_\_\_\_\_

Please read the information carefully before filling out this form. **IT IS THE RESPONSIBILITY OF YOU, THE STUDENT, TO MAKE SURE THAT ALL OF THE INFORMATION HAS BEEN ACCURATELY FILLED OUT AND THAT PROPER AUTHORIZATION HAS BEEN GRANTED.**

**INSTRUCTIONS ARE ON THE BACK OF THIS FORM**

### To Be Filled Out By the Student

Name: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_  
Number and Street Apt. # City State Zip Code

Status at SPH:  Graduate  Doctoral (\_\_\_\_\_) \_\_\_\_\_  
Phone Number

CUNYFirst Empl ID: \_\_\_\_\_ ID#: \_\_\_\_/\_\_\_\_/\_\_\_\_

Email Address: \_\_\_\_\_

College you will be attending (Host College): \_\_\_\_\_

\_\_\_\_\_  
Student's Signature Date

### To Be Filled Out By the Department Advisor/Chair

SPH Equiv. (Course No.)	Course Name at Host College	Course Number at Host College	Credits at Host College	Dept. Advisor Signature	Department Stamp

Upon completion of your work at the Host College, all student should request an official transcript to be mailed to:

Office of the Registrar  
CUNY School of Public Health  
55 W. 125<sup>th</sup> St, New York, NY 10027

### For Office Use Only

Matriculated: \_\_\_\_\_

Not Graduating: \_\_\_\_\_

Not on Probation: \_\_\_\_\_

No Holds: \_\_\_\_\_

CUM GPA: \_\_\_\_\_

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

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## Instructions For Students Going To Another College on Permit Eligibility Requirements

Students Must:

- Be Matriculated.
- Be in Good Academic Standing (Not on Probation) – 3.0 GPA (or higher) for Graduate & Doctoral.
- NOT have any STOPS on their record.
- Have been in attendance the prior semester.
- Students may not go on permit the semester they plan to graduate.
- Students may not go on permit consecutively for more than two semesters.

**PLEASE NOTE:** ALL PERMIT GRADES AS WELL AS CREDITS, FROM OTHER CUNY COLLEGES WILL BE ENTERED ON THE STUDENT'S SCHOOL OF PUBLIC HEALTH RECORD AND CALCULATED IN THEIR GPA.